

## **Instructions for Becoming a Notary Public**

**Missouri law requires each signature page of a petition include an affidavit that the petition circulator signs in the presence of a notary. We are identifying notaries in each area where signatures will be collected by our volunteers. It will be crucial to our project that once we collect signatures a notary can be present at the turn ins. If you or someone you know is or would like to become a notary public, please let your leadership know.**

**Becoming a Missouri notary is not complicated and can be completed for an approximate cost of \$100.00 or less. Application fee (can be paid online or mailed in) ..... \$25.00. You can purchase your notary bond from a local insurance agent and your seal and notary log from an office supply store. (\$75.00 or less)**

**OR**

**You can access the following website <http://www.notaryofamerica.com> and they will help you through the entire process in Missouri for a total fee of \$79.00. This INCLUDES the \$25.00 app fee, your 10,000 bond, self inking stamp, notary logbook and more.**

**General Information from the Missouri Secretary of States website:**

**To qualify for a notary commission as a Missouri resident, an applicant must meet certain legal qualifications:**

- 1. Be at least 18 years of age;**
- 2. Be a registered voter of the county within and for which the applicant is to be commissioned, or a resident alien of the United States;**
- 3. Apply for the county in which they legally reside and be commissioned for this same county;**
- 4. Be able to read and write the English language; and**
- 5. Must not have had a commission revoked during the past ten years.**

**The Missouri state website has full instructions and a handbook you can access and download. <http://www.sos.mo.gov/business/commissions/newNotary.asp>**